

DCM UNIT

Dietary and Chemical Monitoring Unit
Minutes of the 12th meeting of the Working Group on SSD extension
Held on 10 and 11 December 2013, Parma
(Agreed on 11 12 2013)

Participants

- **Working Group Experts:**
 - Eileen O'Dea (Chair),
 - Jens Hinge Andersen,
 - Petr Cuhra,
 - Juerg Danuser,
 - Elina Lahti,
 - Jean-Cédric Reninger.

- **EFSA:**
 - DCM Unit: Stefano Cappé, Francesco Pomilio^{***}, Francesco Vernazza;
 - BIOMO Unit: Valentina Rizzi*, Verena Spiteller, Mario Monguidi^{**};
 - IT Unit: Luigi Malpeli^{**};
 - PRAS Unit: Daniela Brocca^{****}.

- * 10 December morning session
- ** 10 December afternoon session
- *** 10 December all day
- **** 10 December presentation on "FoodEx2 next steps"

1. Welcome and apologies for absence

The Chair welcomed the participants.

Apologies were received from (Thomas Wenzl and Stijn Saevels).

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of interest

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes¹ and the Decision of the Executive Director implementing this Policy regarding Declarations of Interests², EFSA screened the Annual Declaration of interest and the Specific Declaration of interest) filled in by the experts invited for the present meeting. No conflicts of interests related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

The WG reviewed all the parts of the guidance drafted by the subgroup e.g. the message protocol, all the message XML schemas, the catalogue management system and the business rules. The WG agrees on the proposal available in the current draft of the guidance and will provide comments on details in writing by 17 January.

5. Next meeting(s)

This meeting is closing the activity of the working group for the specification of the requirements of the new functionalities of the GDE (EFSA-Q-2013-00309). If necessary a meeting/teleconference may be organised after the consultation phase with the networks.

¹ <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

² <http://www.efsa.europa.eu/en/keydocs/docs/independencerules.pdf>

DIETARY AND CHEMICAL MONITORING UNIT

Dietary and Chemical Monitoring Unit
Minutes of the 11th meeting of the Working Group on SSD Extension
(Drafting group on GDE extension)
Held on 2-3 July 2013, Parma
(Agreed on 04/07/2013)

Participants

- **Working Group Experts:**
 - Verena Spiteller

- **EFSA:**
 - DCM Unit: Stefano Cappé
 - BIOMO unit: Francesca Riolo, Kenneth Mulligan
 - SAS unit: Jane Richardson
 - IT unit: Giancarlo Costa
 - Rasa directorate: Fabrizio Abbinante

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of interest

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes¹ and the Decision of the Executive Director implementing this Policy regarding Declarations of Interests², EFSA screened the Annual Declaration of interest and the Specific Declaration of interest) filled in by the experts invited for the present meeting. No conflicts of interests related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of interest at the beginning of this meeting.

¹ <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

² <http://www.efsa.europa.eu/en/keydocs/docs/independencerules.pdf>

4. Agreement of the minutes of the 10th Working Group meeting held on 22-23 July, Parma.

Minutes of the previous meeting were agreed at the beginning of this meeting on 2 July.

5. Technical topic(s) for discussion

The subgroup revised the mechanism of the message protocol, all the message XML schemas were revised. Syntax for compound/repeatable fields is proposed, both when compound/repeatable fields are presented as text and when compound fields are presented in XML structure. An analysis of the syntactic paradigms necessary to express business rules in the SSD2 structure were analysed by the group and a proposal was prepared. The proposal will be circulated to the rest of the group for comments. The structure of the dictionary management was analysed and revised.

7. Next meeting

This meeting is closing the activity of the subgroup for the specification of the requirements of the new functionalities. When all parts of the guidance will be ready a full WG meeting will be held to discuss jointly the entire guidance document.

DIETARY AND CHEMICAL MONITORING UNIT

Dietary and Chemical Monitoring Unit
Minutes of the 10th meeting of the Working Group on SSD Extension
(Drafting group on GDE extension)
Held on 22-23 May 20213, Parma

(Agreed on 3 July 2013)

Participants

- **Working Group Experts:**
 - Verena Spitteller
- **EFSA:**
 - DCM Unit: Stefano Cappé (Chair)
 - Zoonoses unit: Francesca Riolo , Kenneth Mulligan
 - SAS unit: Jane Richardson
 - IT unit: Giancarlo Costa
 - RASA Directorate: Fabrizio Abbinante

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes

3. Declarations of interest

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes¹ and the Decision of the Executive Director implementing this Policy regarding Declarations of Interests¹ EFSA screened the Annual Declaration of interest and the Specific Declaration of interest) filled in by the experts invited for the present meeting. No conflicts of interests related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of interest at the beginning of this meeting.

¹ <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

5. Scientific topic(s) for discussion

The subgroup is drafting on the basis of specifications of the draft SSD2 guidance the technical part of the GDE. Main discussions were on the status of the transmissions, on the amendments to the protocol to submit data to EFSA, the format of the compound and repeatable fields.

7. Next meeting(s)

The next meeting date will be July, 2 and 3 to finalise the business rules.

DIETARY AND CHEMICAL MONITORING UNIT

Parma, 15 March 2013

Minutes of the 9th meeting of Working Group on SSD Extension

Parma, 14-15 March 2013

Agreed by the WG on 22 May 2013

Participants:

- WG Experts: Eileen O'Dea (Chair), Elina Lahti, Jean-Cédric Reninger, Juerg Danuser, Jens Hinge Andersen, Petr Cuhra, Thomas Wenzl, Verena Spiteller .
- EFSA: DCM Unit: Stefano Cappé, Francesco Pomilio, Francesco Vernazza
Pesticides unit: Daniela Brocca ¹
BIOMO Unit: Pia Makela ¹; Valentina Rizzi;
RASA Directorate: Fabrizio Abbinante ¹

1. Welcome and apologies

The Chair welcomed the participants. Apologies were received from Stijn Saevels.

2. Adoption of agenda & Declarations of Interest

The agenda was adopted without changes. There were no changes for the WG members' declarations of interest.

3. Discussions

During the meeting were discussed the comments received after the consultation period for the networks, the guidance was amended after discussion and the SSD2-WG experts agreement. During the meeting it was presented the "Molecular typing project", BIOMO analytical method project (TBD).

4. Next meeting date

From next meeting an ad-hoc drafting group on the guidance on data exchange will start due to the technical nature of the output. The members of ad-hoc drafting group will be one representative of the WG and EFSA staff from interested units. The WG representative will be Verena Spiteller. The drafting group will report back to WG.

¹ Only present on 14 March morning

DIETARY AND CHEMICAL MONITORING UNIT

Parma, 28 November 2012

Minutes of the 8th meeting of Working Group on SSD Extension

Parma, 27-28 November

Agreed by the WG on 14 December 2012

Participants:

- WG Experts: Eileen O'Dea (Chair), Elina Lahti , Jean-Cédric Reninger , Juerg Danuser , Jens Hinge Andersen , Petr Cuhra , Thomas Wenzl , Verena Spiteller .
- EFSA: AHAW Unit: Ana Afonso²
BIOMO Unit: Kennet Mulligan; Valentina Rizzi¹;
DCM Unit: Francesco Pomilio , Francesco Vernazza, Stefano Cappé
RASA: Fabrizio Abbinante
SAS Unit: Jane Richardson¹

1. Welcome and apologies

The Chair welcomed the participants. Apologies were received from Stijn Saevels.

2. Adoption of agenda & Declarations of Interest

The agenda was adopted without changes. There were no changes for the WG members' declarations of interest.

3. Discussions

During the meeting were discussed the comments received so far to the current version of the SSD guidance, section 'catalogues'. The section of conclusions and recommendations was drafted.

4. Next meeting date

The next meeting will be held on 14-15 March 2013 after the consultation period for the networks.

¹ Only present on 27 November

² Only present on 28 November

DIETARY AND CHEMICAL MONITORING UNIT

Parma, 26 October 2012

Minutes of the 7th meeting of Working Group on SSD Extension

Parma, 25-26 October 2012

Agreed by the WG on 27 November 2012

Participants:

WG Experts Eileen O'Dea (Chair), Jean-Cédric Reninger , Jens Hinge Andersen, Juerg Danuser, Petr Cuhra ,Thomas Wenzl ,Verena Spitteller

EFSA DCM Unit: Francesco Pomilio , Francesco Vernazza , Stefano Cappé , BIOMO Unit: Valentina Rizzi , RASA: Fabrizio Abbinante¹

1. Welcome and apologies

The Chair welcomed the participants. Apologies were received from Elina Lahti and Stijn Saevels.

2. Adoption of agenda & Declarations of Interest

The agenda was adopted without changes. There were no changes for the WG members' declarations of interest.

3. Discussions

During the meeting were discussed the comments received so far to the current version of the SSD guidance, the 'evaluation section'.

Some discussions were held on the general structure of the SSD.

The catalogue structure was revised and amendments to some of the catalogues were performed.

4. Next meeting date

The next meeting will be held on 27 and 28 November 2012.

¹ Participated only on 26 October

DIETARY AND CHEMICAL MONITORING UNIT

Parma, 14 September 2012

**Minutes of the 6th meeting of the Working Group on Standard Sample Description Extension
Parma, 13-14 September 2012**

Agreed by the WG on 24 September 2012

Participants

WG Experts

Eileen O'Dea (Chair),
Jens Hinge Andersen, Verena Spiteller, Jean-Cédric Reninger, Elina Lahti, Juerg Danuser, Thomas Wenzl

EFSA:

DCM Unit: Stefano Cappé, Ruth Roldán Torres, Francesco Vernazza¹
BIOMO Unit: Valentina Rizzi,¹ Elena Mazzolini¹
RASA: Fabrizio Abbinante¹

1. Welcome and apologies

The Chair welcomed the participants. Apologies were received from Petr Cuhra and Stijn Saevel.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of interest

In accordance with EFSA's Policy on Declarations of Interests, EFSA screened the Annual Declaration of interest (ADoI) and/or Specific Declaration of interest (SDoI) filled in by the experts invited for the present meeting. No conflicts of interests related to the issues discussed in this meeting have been identified during the screening process. A new policy for DoI was established in EFSA last July. EFSA informed the WG Members that they should soon all resubmit their DoI according to the new format.

4. Discussions

The Working Group (WG) discussed the final version of data model of SSD2 and explanation of different levels of codes describing a sample. The Guidance draft on SSD 2 was reviewed with reference to data model.

WG members will be assigned specific catalogues for revision.

5. Next meeting date

Next meeting date will be 25- 26 October in Parma.

¹ Participated only on 13 September

DIETARY AND CHEMICAL MONITORING UNIT

Parma, 24 July 2012

**Minutes of the 5th meeting of the Working Group on Standard Sample Description Extension
Teleconference- 24 July 2012**

Agreed by the WG on 17 August 2012

Participants

WG Experts

Eileen O'Dea (Chair),
Jens Hinge Andersen, Verena Spitteller, Petr Cuhra, Jean-Cédric Reninger, Elina Lahti

EFSA:

DCM Unit: Stefano Cappé Francesco Pomilio, Ruth Roldán Torres, Francesco Vernazza
BIOMO Unit: Valentina Rizzi, Elena Mazzolini
Pesticides Unit: Daniela Brocca
RASA: Fabrizio Abbinante

1. Welcome and apologies

The Chair welcomed the participants. Apologies were received from Juerg Danuser, Thomas Wenzl and Stijn Saevel.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of interest

In accordance with EFSA's Policy on Declarations of Interests, EFSA screened the Annual Declaration of interest (ADoI) and/or Specific Declaration of interest (SDoI) filled in by the experts invited for the present meeting. No conflicts of interests related to the issues discussed in this meeting have been identified during the screening process.

4. Discussions

The Working Group (WG) discussed the draft Guidance on Standard Sample description Version 2. Catalogues structure and specific SSD fields were revised: sampling elements, incorporation of FoodEx2 food classification system, parameter catalogue, sampling unit- sample-subsample issues, reporting of matrix isolates, residue definition catalogue, LOQ/LOD reporting, and analytical methods. The SSD Maintenance process and procedure were discussed. Revision of the content of the Guidance for specific SSD fields was proposed.

Finally an updated timeline was presented.

5. Next meeting date

Next meeting date will be 13-14 September in Parma.

DIETARY AND CHEMICAL MONITORING UNIT

Parma, 22 June 2012

**Minutes of the 4th meeting of the Working Group on Standard Sample Description Extension
Parma, 21-22 June 2012**

Agreed by the WG on 9 July 2012

Participants

WG Experts	Eileen O'Dea (Chair), Jens Hinge Andersen, Verena Spiteller, Stijn Saevens, Petr Cuhra, Jean-Cédric Reninger, Elina Lahti, Thomas Wenzl
EFSA:	DCM Unit: Stefano Cappé, Francesco Pomilio, Ruth Roldán Torres, Francesco Vernazza (via teleconference on 21st afternoon) BIOMO Unit: Valentina Rizzi, Elena Mazzolini Pesticides Unit: Daniela Brocca RASA: Fabrizio Abbinante

1. Welcome and apologies

The Chair welcomed the participants. Apologies were received from Juerg Danuser.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of interest

In accordance with EFSA's Policy on Declarations of Interests, EFSA screened the Annual Declaration of interest (ADoI) and/or Specific Declaration of interest (SDoI) filled in by the experts invited for the present meeting. No conflicts of interests related to the issues discussed in this meeting have been identified during the screening process. At the beginning of this meeting two members of the WG declared that they are now part of the procurement project of EFSA on the piloting of FoodEx2 food classification system in their respective countries. Taking into account the agenda of the meeting and the nature of the interest declared, no conflict was identified.

4. Discussions

The Working Group (WG) discussed the challenges of integrating the reporting of Total Diet Studies data using the Standard Sample Description format (SSD).

A deep revision of the draft Guidance was done with special attention to codes identifying samples at different level of stratification, support of FoodEx2 food classification system, parameter catalogue and analytical methods. Revision of the content of the Guidance for specific SSD fields was proposed.

5. Next meeting date

Next meeting date will be 24 July 2012 via web-conference.

DIETARY AND CHEMICAL MONITORING UNIT

Parma, 29 May 2012

**Minutes of the 3rd meeting of the Working Group on Standard Sample Description Extension
Parma, 24-25 May 2012**

Agreed by the WG on 1 June 2012

Participants

WG Experts Eileen O'Dea (Chair),
Jens Hinge Andersen, Verena Spiteller, Stijn Saevels, Petr Cuhra, Juerg Danuser,
Jean- Cédric Reninger, Elina Lahti, Thomas Wenzl.

EFSA:

DCM Unit: Stefano Cappé, Francesco Pomilio, Ruth Roldán Torres, Francesco Vernazza
BIOMO Unit: Valentina Rizzi, Elena Mazzolini¹
Pesticides Unit: Daniela Brocca
FIP Unit: Stavroula Tasiopoulou¹, Alexandra Tard¹
RASA: Fabrizio Abbinante

1. Welcome and apologies

The Chair welcomed the participants. No apologies were received.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of interest

In accordance with EFSA's Policy on Declarations of Interests, EFSA screened the Annual Declaration of interest (ADoI) and/or Specific Declaration of interest (SDoI) filled in by the experts invited for the present meeting. No conflicts of interests related to the issues discussed in this meeting have been identified during the screening process or at the beginning of this meeting.

4. Discussions

The Working Group (WG) discussed the challenges of integrating and extending the new food classification and description system for exposure assessment, FoodEx2, in the Standard Sample Description (SSD). The requirements to support FoodEx2 for the different hazards areas (contaminants, pesticides, zoonoses and additives) were discussed. In addition, the WG revised the SSD Parameter Catalogue Structure. Finally, the new SSD Guidance first draft was introduced. Revision to the draft was proposed.

¹Participated only 24th May 2012

5. Next meeting date

Next meeting date will be 21-22 June 2012.

DIETARY AND CHEMICAL MONITORING UNIT

Parma, 18 April 2012

Minutes of the 2nd meeting of the Working Group on Standard Sample Description Extension

Parma, 16-17 April 2012

Agreed by the WG on 30 April 2012

Participants

WG Experts: Eileen O'Dea (Chair), Jens Hinge Andersen, Petr Cuhra, Juerg Danuser, Elina Lahti, Jean-Cédric Reninger, Stijn Saevels, Verena Spiteller, Thomas Wenzl

EFSA:

- DCM Unit: Stefano Cappè, Francesco Pomilio, Ruth Roldán, Giuseppe Triacchini²
- BIOMO Unit: Elena Mazzolini, Valentina Rizzi,
- Pesticides Unit: Daniela Brocca, Ileana Miron²
- FIP Unit: Alexandra Tard¹
- SAS Unit: Jane Richardson
- IT: Marco Leoni¹
- RASA: Fabrizio Abbinante²

1. Welcome and apologies

The Chair welcomed the participants. No apologies were received.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of interest

In accordance with EFSA's Policy on Declarations of Interests, EFSA screened the Annual Declaration of interest (ADoI) and/or Specific Declaration of interest (SDoI) filled in by the experts invited for the present meeting. No conflicts of interests related to the issues discussed in this meeting have been identified during the screening process or at the beginning of this meeting.

4. Discussions

The Working Group discussed the reporting problems from the different subgroups (pesticides, zoonoses and additives) for the definition of the overall logical schema. A proposal of new SSD data model and examples of reporting data on different domains according to this model were prepared. The meeting was closed on time.

¹ Participated only on 16 April 2012

² Participated only on 17 April 2012

5. Next meeting date

Next meeting date will be 24-25 May 2012.

DIETARY AND CHEMICAL MONITORING UNIT

Parma, 26 March 2012

**Minutes of the 1st meeting of the Working Group on Standard Sample Description
Extension**

Teleconference, 26 March 2012

Agreed by the WG on 28 March 2012

Participants

WG Experts Eileen O'Dea (Chair), Jens Hinge Andersen, Verena Spiteller, Stijn Saevels, Petr Cuhra, Juerg Danuser, Jean-Cédric Reninger.

EFSA:

- DCM Unit: Stefano Cappé, Francesco Pomilio, Ruth Roldán Torres, Francesco Vernazza
- BIOMO Unit: Valentina Rizzi, Francesca Riolo, Kenneth Mulligan
- Pesticides Unit: Daniela Brocca
- FIP Unit: Alexandra Tard, Stavroula Tasiopoulou
- RASA: Fabrizio Abbinante

1. Welcome and apologies

The Chair welcomed the participants. Apologies were received from Elina Lahti.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of interest

In accordance with EFSA's Policy on Declarations of Interests, EFSA screened the Annual Declaration of interest (ADoI) and/or Specific Declaration of interest (SDoI) filled in by the experts invited for the present meeting. No conflicts of interests related to the issues discussed in this meeting have been identified during the screening process or at the beginning of this meeting.

4. Discussions

The Working Group analysed the most relevant issues emerging from the usage of the Standard Sample Description in the last two years. In addition the new challenges were presented: Integrating FoodEx2 food classification, antimicrobial isolate-based antimicrobial

resistance data, data on microbiological contaminants in food at sample level and data on zoonotic infections in animals at single sample or flock/herd level which were previously not included in the SSD.

The working group assessed that the catalogues needing more maintenance will be the food catalogues and the substance catalogue. An overall planning of the activities for the working group and subgroups was defined and tasks needed before the next meeting were shared between participants.

The teleconference was closed on time with the agenda.

5. Next meeting date

Next meeting date will be 16-17 April 2012.
