

Final Minutes

33rd MEETING OF THE FOCAL POINT NETWORK PARMA (EFSA), 15th – 16th November 2017

Chair: Jeff Moon

Co-Chair: Sérgio Potier Rodeia

Members

Austria	<i>Katja Herzog</i>
Bulgaria	<i>Donka Popova</i>
Croatia	<i>Sanja Miloš</i>
Cyprus	<i>Georgios Stavroulakis</i>
Czech Republic	<i>Petr Beneš</i>
Denmark	<i>Birgitte Helwich</i>
Finland	<i>Kirsi-Maarit Siekkinen</i>
France	<i>Adrienne Pittman</i>
Germany	<i>Lea Herges</i>
Greece	<i>Gorgias Garofalakis</i>
Hungary	<i>Renata Prisztóka</i>
Iceland	<i>Grimur Olafsson</i>
Ireland	<i>Edel Smyth</i>
Italy	<i>Luca Busani</i>
Latvia	<i>Elina Ciekure</i>
Lithuania	<i>Rima Živatkauskaitė</i>
Malta	<i>Ingrid Borg</i>
Netherlands	<i>Jacqueline Castenmiller</i>
Norway	<i>Gisle Solstad</i>
Poland	<i>Katarzyna Floryanowicz-Czekalska</i>
Portugal	<i>Filipa Melo de Vasconcelos</i>
Slovak Republic	<i>Milo Bystrický</i>
Slovenia	<i>Blaža Nahtigal</i>
Spain	<i>Ana Canals (VC)</i>
Sweden	<i>Bitte Aspenström-Fagerlund</i>
United Kingdom	<i>Patrick Miller</i>

Observers

Albania	<i>Shpresa Ohri</i>
Bosnia-Herzegovina	<i>Nadja Ustamujik</i>
FYR of Macedonia	<i>Sanja Ilieva</i>
Montenegro	<i>Drago Marojevic</i>
Serbia	<i>Nadežda Dukić</i>
Turkey	<i>Muzaffer Nurseren Budak</i>

Focal Point Secretariat

Julia Finger

Guest Speaker

Alisdair Wotherspoon

EFSA Staff

<i>Jacopo Alabiso</i>	<i>Stef Bronzwaer</i>
<i>Jose Cortinas Abrahantes</i>	<i>Bernd Elzer</i>
<i>Alessandra Fantini</i>	<i>Barbara Gallani</i>
<i>Andrey Gogin</i>	<i>Kerstin Gross-Helmert</i>
<i>George Kass</i>	<i>Nicoline Le Gourierec</i>
<i>Sharon Monti</i>	<i>Johanna Nemess</i>
<i>Gianluca Rossi</i>	<i>Agnes Rortais</i>
<i>Elena Zeraschi</i>	

Apologies: Belgium, Estonia, Luxemburg, Romania, Switzerland.

1. OPENING OF MEETING

Jeff Moon, Chair of the 33rd Focal Point (FP) plenary meeting, welcomed FPs to EFSA.

2. ADOPTION OF THE AGENDA

FPs received the most recent draft of the Agenda for the meeting on 13.11.2017, which has been included in the paper folders. Jeff asked if FPs wish to raise any additional items. Latvia asked to present a FP brochure, which was included under AOB (15.3). The agenda was then adopted.

3. MATTERS ARISING

3.1. Action Points

Jeff informed that all action points from the last meeting have been concluded. On the action item regarding the choice of a FP logo, and after plenary discussion, participants were asked to submit any additional proposal for a FP logo of their own creation to EFSA by 24.11.2017, after which a survey will be run to select the best proposal.

Action Point 1: EFSA to run a survey among FPs for choosing the FP logo to be used on the template for requests for information.

3.2. Feedback from the 65th AF meeting in Estonia

Jeff provided feedback from the last AF meeting that took place on 3-4 October 2017 in Estonia. The AF meeting followed an ED visit to Estonian institutions and counted with the participation of the Chair of EFSA's Management Board, Jaana Husu-Kallio. Important topics discussed on the meeting included future involvement of MS via AF and FP representatives in EFSA strategic and work planning, ideas for attracting new funding resources for research in risk assessment (in preparation of the Risk Assessment Research Assembly (RARA)), discussions on Fipronil, the presentation of possible new tools in the area of regulated products (MATRIX), digital literature searches (by Norway) and a translation initiative for FoodEx (by Spain).

3.3. Evaluation – 32nd FP meeting

Julia Finger gave an overview on the evaluation of the last FP meeting. FPs provide feedback on various aspects of each FP meeting and the results are measured against a baseline calculated on previous evaluations. FPs expressed appreciation on the quality of the event and assistance provided. Improvements can still be made regarding the time allocated to strategic discussions and in making agendas lighter.

3.4. EU-FORA update

Nicoline Le Gouierec provided detailed statistics on applications of fellows and of hosting sites to the last EU-FORA calls. Feedback from FPs has been taken into account for the second round of the programme. The calls for fellows and for hosting sites from this second round have been launched and are still open for expressions of interest. Nicoline clarified that hosting sites that have applied and been ranked under the past call have to re-apply to the new call, which is independent from the first one. Feedback from hosting sites that had applied under the first call mainly concerned administrative burdens related to national labour laws, which can only be overcome on a case-by-case basis. On question from Italy, Nicoline confirmed that for each work programme a report drafted together by the supervisor and the fellow is expected by June 2018 after a visit of the scientific coordinator and Nicoline to all 8 hosting sites. Based on those reports and other feedback and suggestions received during the first pilot year, one summary report will be drafted and shared with the FP and AF representatives. Slovenia conveyed positive feedback from the Slovenian fellow placed on a hosting site in Sweden. Nicoline asked FPs to continue promoting the current calls and underlined that feedback is always welcome at any stage as it helps in improving and fine-tuning the programme.

Action Point 2: *FPs to continue promoting the ongoing EU-FORA calls for hosting sites (deadline 22.12.2017) and for fellows (deadline 15.01.2018).*

4. EFSA's SCIENTIFIC OPINION ON AFRICAN SWINE FEVER

Andrey Gogin from EFSA's ALPHA Unit presented key aspects of EFSA's Scientific Report on the Epidemiological analyses of African Swine Fever (ASF) in the Baltic States and Poland. ASF is a devastating transboundary virus infection of domestic and wild pigs, with no vaccines or drugs available for neither prevention nor treatment. For this reason ASF has a serious socio-economic impact on people's livelihoods, on trade and on food security. Since 2015, EFSA supports the affected MS in the collection, sharing and analysis of relevant epidemiologic data under the umbrella of its Scientific Network on Animal Health and Welfare (AHAW Network). EFSA is also providing technical and scientific assistance to the European Commission (EC). Two scientific reports resulting from this technical and scientific assistance, analysing epidemiological data collected in the affected MS, have been published in 2017. Andrey underlined that EFSA would appreciate if FPs and, in particular, the countries at risk could provide EFSA with the contact information of wild boar and domestic pig data holders (national authorities and services). Therefore, EFSA will provide FPs with a written request for providing this information.

Action Point 3: *EFSA to send request to FPs for collection of data on ASF.*

Action Point 4: *FPs to provide EFSA with contact information of wild boar and domestic pig data holders (national authorities and services).*

5. FEEDBACK

5.1. Art.36 FP Discussion Group

Kerstin Gross-Helmert gave an update on the developments of the FP task force working on the new Art.36 concept, including an update on the Task Force meeting held the day before. The meeting mainly discussed the functionalities of the new tool and a template for information to be included in the new tool. Kerstin gave a timeline, to be confirmed in collaboration with the IT consultants, and explained the involvement of the Task Force as well as of all FPs in the testing and roll-out of the tool.

Norway and Italy highlighted the importance of the tool and of the need to keep it as simple as possible while and at the same time effective and compliant with legal requirements. On questions from France, Germany, Denmark, Cyprus and Finland, Kerstin clarified that the iteration workshop is only for the Task Force, whereas 5 regional training workshops for all MS are planned at a later stage. The demonstration of the tool will take place after simulation and refinement. In 2019 both the current and the new tools will run in parallel to enable the re-evaluation of organisations in the current list and their inclusion on the new tool. While criteria for inclusion of organisations will remain the same, the assessment of organisations will be passed on to MS, who will confirm compliance with criteria. This will help reducing conflicting information. Greece highlighted that, due to the future reduced budget available for grants, new additional ways to bring value to the Art.36 list are needed and should be well communicated to national organisations. Italy suggested making the tool available in other languages. It was finally agreed to provide an update of progress made at the FP meeting to be held in Oslo in April 2018.

Action Point 5: *Art.36 Task Force to provide an update at the FP meeting to be held in Oslo in April 2018.*

5.2. Discussion Group on Guidance for new FPs

Gorgias Garofalakis, FP from Greece, presented the final draft of the guidance for new FPs. A first draft of the guidance document has been presented at the last FP meeting, after which FPs were given the possibility to review and comment on the document. The Discussion Group then further refined the structure and enriched the content of the guidance. EFSA will now improve the layout and finalise the digital publication until year end. FPs are invited to send any final comments. Italy remarked that the document will need to be updated on regular basis.

Action Point 6: *FPs to send final comments on the Guidance for new FPs by 24.11.2017.*

5.3. Knowledge Junction – webinar and next steps

Sérgio Potier Rodeia provided participants with a brief overview of feedback received on the webinar that was held on 25.09.2017 on the Knowledge Junction as well as on available learning and working material, and important links. Sérgio pointed out that the renewed FP agreements for 2018 foresee an extra financial support to FPs for becoming familiar with the use of the new platform, including the upload of historical and orphan data, and as well to promote and deliver training to relevant national organisations. France informed that ANSES is going to publish evidence on a different open source platform, asking if a link between both is possible. Sérgio underlined that any document that has a DOI can be referenced in the Knowledge Junction and linked to its original source. Denmark remarked that problems could arise if a document is uploaded without knowing if it already detains a DOI. Sérgio informed that one way to avoid this duplication is to always consult with the author of the evidence asking whether it already detains a DOI. Spain asked if a more formal training to FPs is envisaged and if training will be accompanied with guidelines. Sérgio clarified that support may be provided by EFSA on a case-by-case basis in case the FPs plan e.g. a regional training; and as well that the current recording of the webinar and guidance document are training material

already available for use by FPs. Finland asked if the recordings of other EFSA webinars are also going to be published which was confirmed to be a standard procedure.

6. UPDATE ON REPORTING AND RENEWAL OF FP AGREEMENTS FOR 2019

Sérgio updated FPs on the current status of the 2017 FP reporting and gave an outlook on the main dates and procedures aiming to conclude the renewal of FP Agreements for 2018. On question from Italy, Sérgio confirmed that the deadline set for submission of draft reports can be extended and brought closer to the date of submission of final reports. Sérgio underlined the deadline (24.11.2017) for FPs to submit the letter requesting the renewal of FP Agreements for 2018. The payment of the pre-financing for 2018 will occur at the latest 30 days after EFSA confirms the renewal. Two reports will be audited in 2017 and the respective countries have been notified. As last year, the audit process will conclude with specific recommendations to the audited countries and general recommendations to all FPs for reporting improvements. On a question from Germany, Sérgio confirmed that the template for FP reporting in 2018 will include reference to the Knowledge Junction. On question from France regarding the review of FP agreements for 2019 onwards, Sérgio confirmed the current plans to involve AF members on this reflection, possibly at the February 2018 joint meeting. Italy suggested planning a special session on reporting in one of the FP meetings before the opening of the reporting season in order to help and improve the reporting, which was welcomed by all participants.

7. UPDATE ON COMMUNICATIONS ACTIVITIES

Barbara Gallani, Head of the COMMS Department, presented an update on activities in the area of EFSA communications, particularly on the COMMS calendar - explaining how EFSA has developed it, how reliable it is and how it should be used, proposing to share the calendar with FPs to alert them about upcoming publications. Barbara also gave an overview on press office topics with high coverage in the past 4 months; and as well on latest COMMS products. Some FPs questioned an eventual overlap on the use of the COMMS calendar with the CEN representatives. Barbara clarified that the calendar will be made available via the DMS CEN workspace and that FPs may use information on a need basis, e.g. flagging of topics to AF representatives in preparation of upcoming AF meetings. The key objective in sharing this information is to increase its public outreach, considering also that the target audiences of the FP and CEN networks are only overlapping to certain extent. Germany asked about criteria used by EFSA for publications being highlighted or pre-notified. Barbara explained that EFSA is following a Standard Operational Procedure (SOP) currently under review. Classification of publications other than according to SOP procedures derives from internal planning meetings and decision of officers in charge. The calendar is updated every three months, though is not intended to be shared publicly.

8. EFSA'S WEBSITE CONTENT AND SERVICES

Sérgio introduced the session on EFSA's website content and services. The breakout session on the last FP meeting opened up for FPs to prioritise their FP tasks, increase the efficiency of information exchange processes, and improve the outreach of FP communications. In order to start exploring ideas on how to best achieve this goal through the use of content from EFSA's website, three consecutive presentations were provided by colleagues from the RISKCOMM Unit, followed by a Q&A session in the end.

8.1. How to access key content available on EFSA's website

Alessandra Fantini showed how to access key content on EFSA's website that is potentially available for use by FPs on their national websites. Alessandra focused her live demonstration on accessing key content such as latest newstories and other featured content, with special focus on the discover section and the EFSA glossary. Alessandra further explained that most of the EFSA content is translated from English into the three other official EFSA languages, French, German and Italian.

8.2. How to be notified

Jacopo Alabiso demonstrated how FPs may subscribe on EFSA's website to notification services and receive directly on their corporate mailboxes different content, including content that is not sent by AFSCO but may be relevant for the country. Jacopo explained in more detail the structure of the weekly newsletter and how to subscribe to it. He then demonstrated different ways to receive notifications about EFSA website content, namely the e-mail alerts (to be selected by type, subject and frequency) and RSS feeds (where updates are received as content is published; and for which a mobile application exists).

8.3. How to make the most of EFSA's Social Media content

Sharon Monti briefed FPs on how to make the most of EFSA's social media content, showing the platforms EFSA is present on and the strategy for use through thematic accounts and ambassadors. Sharon encouraged FPs to subscribe to the EFSA YouTube channel and to share content from the EFSA website via social media.

8.4. Discussion

Sérgio summarised the scope of the session underlining the key task for FPs to disseminate information about EFSA, including material available on EFSA's website. Close collaboration with CEN representatives at national level regarding the dissemination of communication materials and website content, including social media, is recommended in order to avoid duplication of activities. Upon question from Denmark, Jacopo specified that currently the feed section is undergoing a change and that, at the moment, subscription is possible per topic or by selecting all topics. He further explained that the newsletter received contains curated content only. The RSS feed can be activated via Outlook or Feedly (also available in mobile version). Greece asked about the impact deriving from the use of individual social media channels and the overall social media presence. Sharon answered that the number of followers is high and increasing, however EFSA is very cautious on reactions to social media comments. On a question from Portugal it was clarified that the contact details of single EFSA staff is no longer displayed on the EFSA website.

Sérgio raised the question to FPs on whether social media could be a good complement to the current dissemination of information via e-mail and maybe even serve to increase the outreach of some the content. Latvia confirmed that a high number of people is reached through the institutional Facebook account, thus the distribution of information via social media works well. Austria informed that personal social media accounts are blocked at organisational level and that staff is not supposed to share work related content through private accounts. Italy informed about a new institutional guidance, according to which any publication is coordinated by their press office and so the FP has to follow this procedure. France and Denmark agreed, stating to follow similar procedures. Sharon acknowledged that through clear guidelines and specific training staff could be empowered to publish on social media. Explicit guidelines can protect both the organisation and its staff. EFSA is currently developing guidelines which could also be shared with FPs.

Action Point 7: *EFSA to share social media guidelines with FPs*

9. INFORMATION EXCHANGE – IMPROVING EMAIL COMMUNICATION ACROSS THE FOCAL POINT NETWORK

Sérgio presented ideas for improving email communication across the FP network, with the aim to improve the purpose, clarity and efficiency of content sent by EFSA to FPs for further dissemination at national level. The increase of efficiency in information exchange was also a key point of discussion arising at the breakout session of the past FP meeting. Sérgio proposed a harmonised structure for e-mails regarding content, subject area and action requested from FPs. Future e-mails could clearly specify the purpose, align in content by use of a template and allow for quick sharing also via social media in the footer. Denmark remarked that duplication of e-mails with the same or similar content leads to the feeling of being «spammed», which has a "negative" effect on the recipient. It thus would be of advantage to state in each e-mail which networks have already

received the information. Norway suggested changing approach and guiding national stakeholders to search / retrieve information by themselves rather than being recipients of emails.

10. TRAINING ON DMS

Elena Zeraschi provided short training on key functionalities in DMS, which had been requested by FPs in feedback from past meetings. FPs were guided through the FP community and reminded about main features. Particular attention was given to working with the table on national risk assessment activities, namely to the use of the “edit” and “reserve” functions as well generally on how to populate and organise favourites and personalise the workspace. Elena also informed FPs about the reset of user passwords due to EFSA’s new Identity Management System (OIM – Oracle Identity Management). Specific e-mails with instructions have been sent by EFSA’s Service Desk.

Action Point 8: *FPs to reset password of DMS user account following e-mail sent by Service Desk.*

11. DATABASE ON NATIONAL RA ACTIVITIES: STATE-OF-PLAY

Sérgio Potier Rodeia introduced the discussion on the development of the database to facilitate sharing of information on national RA activities. FPs had received a concept paper in preparation of the meeting. A first prototype of the R4EU database had been shown to FPs at the last meeting and, based on feedback received, the database has been substantially improved and is now ready to be shared with FPs for testing/piloting. On question from Norway, Sérgio clarified that, contrary to the Knowledge Junction (which is a repository for concluded RA and RA related information) the R4EU database is meant to share information on planned RAs. José Cortinas Abrahantes then ran a live demo of the main features of the tool with special focus placed on the improvements made. Denmark asked to introduce the possibility to flag a cooperating partner (organisation) when entering a planned RA activity when the partner has not yet done so, which will be considered. France noted that descriptions are now mandatory, which was confirmed.

Different levels of access rights to the database are currently being considered. After presentation of the different possibilities for those with “edit” and “view” rights, FPs were asked to express their views. Spain, Norway and France remarked that scientific opinions are produced by different organisations depending on the MS, thus it is important to leave the decision of access rights of national organisations to the respective AF members. Denmark asked if countries could decide individually about access rights, arguing that the AF is maybe not operational enough. Finland expressed concern on granting “edit” access rights to other organisations as that could lead to unfiltered information in the table. Spain added that opening the “edit” function to Art.36 organisations could be of little benefit, as most of the organisations are not active and will not make use of the tool. Regarding the issue of confidentiality on a read-only mode, Norway and Spain expressed no concern, whereas France underlined that, as their mandates are not public, their entries in the database should (for the moment) be kept confidential (i.e. for access only to FPs and AF representatives, as well as to EFSA staff, as is the case for the Excel table used at the moment).

Jeff summarized discussions, recalling that the initial idea of sharing information on planned RAs derives from EFSA’s Founding Regulation and aims to avoid duplication and divergence, while at the same time stimulate cooperation. Looking forward, a clear definition of which information should be inserted into the database (similar to the guidance created for the Excel spreadsheet) needs to be made, along with a clear description of the fit-for-purpose functionality. The wider information is shared on read-only mode, the more we get closer to the original purpose for sharing this information. Confidentiality issues can currently be overcome in the database through the use of a new feature. A draft note on the R4EU database with special focus on access rights, and based on discussions, will be prepared by EFSA, then shared with FPs for final comments, and later tabled for discussion at the next AF meeting.

Action Point 9: FPs to comment on the draft note on the R4EU database for discussion at the next AF meeting by 22.11.2017.

*** The Co-Chair closed the meeting for the first day***

12. STRATEGIC ITEMS

12.1 Joint projects materialising under the EU-RAA

Stef Bronzwaer presented an overview of joint projects developed under the EU Risk Assessment Agenda (EU-RAA), which have received or are going to receive EFSA support through different grants schemes or as outcome of ED visits. Joint projects have been set in relation to priorities identified in the initial Delphi study as well as to EFSA's strategic priorities. A background document with an overview of the joint projects has been shared with FPs. FPs are invited to provide comments before presenting the document to the AF at the coming December meeting and to flag any missing project in the overview. Stef thanked FPs for their active support, asking them to continue acting as ambassadors under the EU-RAA and further promote joint projects. On a question from Finland, Stef clarified that joint projects not established under the priorities identified have been left out, but could be added at the bottom of the table. Cyprus remarked that the ImproRisk project is listed under the priority on nutrition, but should be categorised under the chemical priorities, which was acknowledged. Italy informed that national take-up occurred on the calls under the EU-RAA and that it is important to keep the EU-RAA overview document updated. Stef agreed and underlined the importance to work on external resources at international, national and regional level.

Action Point 10: FPs to provide comments on the overview on joint projects by 24.11.2017.

12.2 Risk Assessment Research Assembly (RARA)

Alisdair Wotherspoon, former UK FP and now acting in support of the preparation and implementation of the RARA event, provided an update on the ongoing preparatory work for this event, which will take place in Utrecht on 7 February 2018. The RARA will be flanked by a prior AF meeting (on 6 February) and a FP meeting the day after (8 February). Alisdair explained that the main aim of the event is to provide for a platform to facilitate the partnering of organisations in joint initiatives linked to the EU RAA and support the sharing of information on funding opportunities. Currently proposed pitch ideas (ideated as sharp presentations with key content) are under assessment. The deadline for registrations has been extended until 1 December and FPs are asked to continue promoting the event. FPs are invited to use the overview list of national funders compiled in 2016 to contact possible funding institutions. Italy asked about possible discussions between public and private funding that may occur during the RARA. Alisdair agreed that these discussions are crucial for the event, to promote not only public-private partnerships, but any different approach or funding model. Greece remarked that the outcome of RARA could be of importance to provide input to priority setting and funding at national level. On question from the UK, Alisdair explained that participation of FPs is expected and they can express their national views and stimulate dialogue on the ideas presented.

12.3 H2020 Work Programme 2018-2020

Georges Kass informed participants about the H2020 Work Programme and possible links and opportunities for implementing the EU-RAA. H2020 is the biggest EU research and innovation programme ever, entering its final round in 2018-2020. Georges gave an overview on its new developments and focus and particularly on initiatives with relevance to EFSA's remit. Greece remarked that the programme priorities are often set on market and products objectives and that, in such cases, research topics have to be identified regarding their fit into the prioritisation done. The UK noted the importance of topics in EFSA's remit, influencing national agendas and funding. Georges pointed out

that indeed many calls have a focus on industry. However, EFSA, in collaboration with the EC, is trying to influence the programme. The involvement of MS at an early stage is favourable.

In this context, Agnes Rortais was given the floor, informing FPs about bee health initiatives linked to H2020. Agnes further clarified that EFSA is asking FPs to take a leading role in promoting the networking of national organisations for possible applications to H2020 calls on this domain. However, it was noted that EFSA is facilitating the networking and not collecting expressions of interest for the setting up of these consortia. Italy and Austria expressed interest on the idea.

13. 10th ANNIVERSARY OF THE FOCAL POINT NETWORK

Kerstin Gross-Helmert shared with FPs the idea to celebrate 10 years since the first FP meeting was held in Parma on 05.-06.03.2008. The anniversary could be an excellent opportunity to inform partners and networks of FP achievements. Kerstin presented suggestions on how to inform about achievements, pointing out that the activity should be driven mainly by the FPs (since they know best their activities and main achievements at national and EU level), and invited FPs to share their ideas by 4 December. The celebration does not have to correspond with the date of the first FP meeting but could be spread over the year or also culminate in a half-day celebration in September, connected to EFSA's III Scientific Conference, where AF and FP representatives will be present. Italy noted that rather than FPs promoting their achievements, this could instead be stated by the AF. Portugal added that EFSA could create an overview of FP support provided over the years and relevant for achieving EFSA's goals. Germany, Denmark and Latvia favoured the idea of creating a timeline with key achievements. Two options for the timeline were discussed: a general timeline for the FP network; or an EU related timeline for the FP Network with links to individual country specific timelines.

Action Point 11: *FPs to send ideas for the 10th anniversary of the FP network until 04.12.2017.*

14. ADVISORY FORUM – 66th ADVISORY FORUM MEETING

Jeff briefed FPs on key items on the Agenda for the upcoming AF meeting, to be held in Parma on 05-06.12.2017. Jeff highlighted that discussions held at the FP meeting regarding the RARA, joint projects under the EU-RAA and the R4EU database will continue at the AF meeting. Special attention will be given to the implications for EFSA on the UK leaving the EU. Updates on international cooperation and on the EFSA independence policy will be given, the latter having received contributions from various countries. The updated draft agenda is available on DMS.

15. ANY OTHER BUSINESS

15.1. Cyprus: State of play of the ImproRisk model

Georgios Stavroulakis, FP from Cyprus, gave an update on the ImproRisk model, a joint project agreed during the ED visit to Cyprus. ImproRisk is a tool for conducting rapid exposure assessment analysis. The model is fairly used at national and EU level. Feedback on the training on ImproRisk has been shared as a background document. Georgios informed FPs about new developments of the model (e.g. weighting factors, FoodEx level 3), asking participants to disseminate this information to the relevant users at country level. As the ImproRisk model is used in the area of contaminants, The Netherlands asked if a report could be shared. Georgios explained that reports are not shared publically but can be shared individually and will also be placed in the Knowledge Junction.

15.2. Upcoming FP meetings and other FP/national events

Julia Finger gave an outlook on upcoming FP and other national events. Portugal gave details on a workshop on communication of emerging risks, to take place in Lisbon on 22 November. Italy asked participants to further promote the International Conference on "The burden of mycotoxins on animal and human health", to take place in Rome in

December. Julia reminded FPs to fill in the table on upcoming national events for 2018 available in DMS. The planned FP meetings for 2018 are: 8 February in Utrecht; 18-19 April in Oslo; 3-4 October in Bratislava; and 5-6 December in Parma.

15.3. Latvia: Brochure of the EFSA FP

Elina Ciekure, FP from Latvia, presented a national brochure distributed to participants in printed format. Elina explained that the brochure mainly contains edited content from the EFSA website translated into Latvian, and is being disseminated at national level for raising EFSA's scientific visibility. Participants congratulated the idea.

CLOSURE OF THE MEETING

Sérgio closed the meeting, thanking participants for their attendance and active contribution.

SUMMARY OF ACTION POINTS

<i>Reference</i>	<i>Who</i>	<i>What</i>
<i>Action 1</i>	<i>EFSA</i>	<i>run a survey among FPs for choosing the FP logo to be used on the template for requests for information</i>
<i>Action 2</i>	<i>FPs</i>	<i>continue promoting the ongoing EU-FORA calls for hosting sites (deadline 22.12.2017) and for fellows (deadline 15.01.2018)</i>
<i>Action 3</i>	<i>EFSA</i>	<i>send request to FPs for collection of data on ASF</i>
<i>Action 4</i>	<i>FPs</i>	<i>provide EFSA with contact information of wild boar and domestic pig data holders (national authorities and services)</i>
<i>Action 5</i>	<i>Art.36 Task Force</i>	<i>provide an update at the FP meeting to be held in Oslo in April 2018</i>
<i>Action 6</i>	<i>FPs</i>	<i>send final comments on the Guidance for new FPs by 24.11.2017</i>
<i>Action 7</i>	<i>EFSA</i>	<i>to share social media guidelines with FPs</i>
<i>Action 8</i>	<i>FPs</i>	<i>reset password of DMS user account following e-mail sent by Service Desk</i>
<i>Action 9</i>	<i>FPs</i>	<i>to comment on the draft note on the R4EU database for discussion at the next AF meeting by 22.11.2017</i>
<i>Action 10</i>	<i>FPs</i>	<i>to provide comments on the overview on joint projects by 24.11.2017</i>
<i>Action 11</i>	<i>FPs</i>	<i>send ideas for the 10th anniversary of the FP network until 04.12.2017</i>

Document history

<i>Document reference</i>	<i>FP-m170913</i>	<i>Version 1.0</i>
<i>Prepared by</i>		<i>Julia Finger</i>
<i>Reviewed by</i>		<i>Sérgio Potier Rodeia</i>
<i>Last date modified</i>		<i>14 December 2017</i>