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| APPLICATION FORM  **Call reference:** GP/EFSA/MESE/2022/01  **Call title:** NAMS4NANO: Integration of New Approach Methodologies results in chemical risk assessments: Case studies addressing nanoscale considerations.  Restricted to the list of competent organisations established by the Authority’s Management Board in application of article 2 the Commission Regulation (EC) No 2230/2004 laying down detailed rules for the implementation of European Parliament and Council Regulation (EC) No 178/2002 with regard to the network of organisations operating in the fields within the Authority’s remit. |

Before completing this Application form, please read carefully the related **Call for proposals with all the annexes.**

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| Please note that this Application form has to be completed in all parts following these instructions:   * **Text in blue background: only advice for applicants** * **Text in yellow background: text to be completed by the applicants** * **Text in white background must be kept in the final version of this Application form** |

The Application form has to be supported by the documents indicated in the call for proposal. Incomplete application forms will not be accepted.

# INFORMATION ON THE LEADER AND PARTNER/S

## LEADER

Official name in full: XX

Short name or acronym: XX

Legal form: XX

Address:

* Street: XX
* Number: XX
* Post code: XX
* City: XX
* Country: XX

Organisation`s contact details:

* Telephone: XX
* Fax: XX
* E-mail address: XX
* Internet site: XX

Legal representative of the applicant (he/she will sign the grant agreement in case of award): XX

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Administrative contact point for project implementation in the case of grant award: XX

* + - Position: XX
    - Telephone: XX
    - Fax: XX
    - E-mail address: XX

Contact person responsible for this application (if different from the above):

* + - Position: XX
    - Telephone: XX
    - Fax: XX
    - E-mail address: XX

## Partners

**Partner 1[[1]](#footnote-1):**

Official name in full: XX

Short name or acronym: XX

Legal form: XX

Address:

* Street: XX
* Number: XX
* Post code: XX
* City: XX
* Country: XX

Organisation`s contact details:

* Telephone: XX
* Fax: XX
* E-mail address: XX
* Internet site: XX

Legal representative of the partner (he/she will sign the Mandate (Power of Attorney) to the applicant to sign the grant agreement on behalf of this partner): XX

# TECHNICAL DESCRIPTION OF THE PROJECT

**Insert here your technical proposal. Cover all the information needed for the award criteria indicated in section 2.5 of the call.**

**Below you find some suggestions on how to structure the technical proposal:**

*The applicant should describe the general objective of the project with an indication of the links to the main objective of the Call (see part 1.2 of the Call). The general project objective has then also to correlate with the different specific objectives of the Call (see part 1.3 of the Call).*

*The applicant should describe the specific objectives. These are concrete statements describing what the project is trying to achieve to reach its general objective. They should be written in a way so that they can be evaluated at the end of the project. To do this, the "SMART" approach can be followed: Specific, Measurable, Acceptable, Realistic, and Time-bound (containing an indication of the time within which they should be reached).*

*Objectives can be hierarchically and temporally structured, so that the achievement of an objective is a precondition for another. For each specific objective, please formulate pertinent indicators. Indicators are variables measuring the performance of an action and the level to which the set objectives are reached. This is why the indicators should be directly linked to the specific objectives.*

*The applicant should describe the different phases of the project. Each phase should contain a set of coherent tasks grouped together in order to facilitate the project management. Base your account on the logical structure of the project and the stages in which it is to be carried out. The number of core phases should be proportionate to the scale and complexity of the project.*

*A timetable should be included. It should comprise the different phases, milestones and delivery of deliverables, including the name/acronym of the responsible participant. The applicant can choose to use a graphical form, such as a Gantt chart. In addition, you can also opt for a graphical presentation of the components showing how they inter-relate (Pert chart or similar). The time to reach objectives of the project and thus the activities comprised in each of the phases should be realistic, considering the available resources and capacities.*

*Milestones mean control points in the project that help to monitor progress. Milestones may correspond to the completion of a key deliverable (see below), allowing the next phase of the work to begin. They may also be needed at intermediary points so that, if problems have arisen, corrective measures can be taken.*

*The applicant should include a description of the anticipated outcomes and deliverables. Project outcomes are the changes that are expected to occur as a result of the project when the objectives are reached. They can be distinguished from a specific type of output - the deliverable. A deliverable is a physical output related to a specific objective of the action, e.g. a report, publication, newsletter, tool, software, handbook, training guide, website, or conference. In your proposal, please list all the deliverables.*

*Even in the best-planned projects there are uncertainties, and unexpected events can occur. Therefore, the applicant should carry out a proper risk analysis before implementing the project. The risk analysis shall address questions like what could possibly go wrong, what is the likelihood of it happening considering the existing controls, how it may affect the project, and what can be done to mitigate that risk. The risk analysis should identify both internal risks, in case of consortium- like a low performance of one of the participants or a withdrawal of one of the participants, and external ones e.g. target group is harder to reach then foreseen, response rate to a survey is lower than expected, translation of documents is delayed due to sickness of translator, collaboration with external stakeholders is not as smooth as anticipated.*

*Following the above please describe the risk analysis for the proposed project covering:*

* *identified risk/s: describe critical risks relating to action implementation which might hamper the achievement of the project's objectives;*
* *risk likelihood: include the likelihood (high, medium and low) of the risk/s identified;*
* *risk impact: rate the impact (high, medium and low);*
* *proposed risk mitigation measures, if any.*

*As indicated in part 1.6 of the Call, the applicant should justify the subcontracting considering the nature of the project and what is necessary for its implementation.* ***Make sure that no core tasks are proposed to be subcontracted****.*

1. Repeat this section as many times as there are the partners [↑](#footnote-ref-1)