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| FULL APPLICATION FORM**Call reference:** **GP/EFSA/ED/2022/01****Call title: NAM projects in the areas of AOP development and transcriptomics for risk assessment**Restricted to the list of competent organisations adopted by EFSA Management Board according to Article 36 of European Parliament and Council Regulation (EC) No 178/2002 |

Before completing this Application form, please read carefully the related **Call for proposals and guide for applicants with all the annexes.**

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| Please note that this Application form has to be completed in all parts following these instructions:* **Text in blue background: only advice for applicants**
* **Text in yellow background: text to be completed by the applicants**
* **Text in white background must be kept in the final version of this Application form**
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The Application form has to be supported by the documents indicated in the final completeness checklist. Incomplete application forms will not be accepted.

# INFORMATION ON THE APPLICANT AND IN CASE OF CONSORTIUM OF THE LEADER AND PARTNER/S AS INDICATED IN THE OUTLINE PROPOSAL

## APPLICANT / (in case of consortium: LEADER)

Official name in full: XX

##

## Partners

**Partner 1[[1]](#footnote-1):**

Official name in full: XX

# TECHNICAL DESCRIPTION OF THE PROJECT

**Project title**: XX

**Project description/objectives/output:**

*Write text in this box; feel free to extend the box as necessary.*

1. **Understanding of the assignment and scope of the call**

The extent to which the full application is in line with the outline proposal submitted under step 1 and a detailed description is provided with regards to demonstrating EFSA’s needs in the relevant Lot/specific scientific area applied for and how and why the proposed project has the capacity to address the scope of the lot(s) within this Call and, for Lot 1, the relevant specific area(s).

 **To be evaluated under award criterion 1, max. 10 points – minimum threshold 70%**

*Write text in this box; feel free to extend the box as necessary.*

 **and award criterion 2, max 60 points – minimum threshold 70%:**

1. **Methodology proposed for implementation:**

The extent to which the methodology in the full application is well- described and in detail, and shows the capacity to address the specified objectives, including convincing justification for the choice of the proposed methodology highlighting the expected impact and relevance on regulatory science: More specifically the applicant should provide:

* 1. a well-structured step by step explanation of the proposed methodology; substantiated with convincing justification for the methodology choice (including advantages and disadvantages) (**25 points**)
	2. a detailed description for the potential impact of the proposed project on regulatory science (**25 points**)
	3. a detailed justification that the project will deliver a relevant, state of the art solution for more efficient (e.g. faster) risk assessment (**max 10 points**);

**To be evaluated under award criterion 2, max. 60 points– minimum threshold 70%**

Write text in this box; feel free to extend the box as necessary.

1. **Project management and organisation; risk management & quality assurance**
	1. Clear and detailed information on distribution of the tasks among the project team; in case of joint offer & subcontractors, clarity on who does what, when and why (justify why the partner/subcontractor is proposed to do the particular task/work-package); **max 10 points**
	2. Quality of communication, internal within the team (and in case of joint offers & subcontractors also the communication between joint offers partners and subcontractors) and external with EFSA; **max 5 points**
	3. Quality of risk management identification/mitigation and measures for quality assurance proposed for this particular project (including role of team leader / leading partner in quality assurance); **max 5 points**

**To be evaluated under award criterion 3, max 20 points – minimum threshold 60%**

Write text in this box; feel free to extend the box as necessary.

1. **Technical and financial consistency of the proposal**

Consistency between the proposed project and its estimated budget, e.g. it reflects the task distribution.

**To be evaluated under award criteria 4, max 10 points**

It is optional to write text in this box; feel free to extend the box as necessary.

*The award criteria 4 will be evaluated by EFSA assessing how consistent the proposed budget is with the technical description of the project. Nevertheless, feel free to add your arguments in this box.*

# FINANCIAL INFORMATION ON THE PROJECT

**Costs of the proposed project:**

C1 Total eligible costs: XX euro

C2 Total ineligible project costs: XX euro

C3 Total project costs = C1+C2: XX euro

Attention:

* More details on costs, including their justification, must be provided in the Estimated Budget.

**Incomes of the proposed project:**

Mandatory incomes:

I1 Grant requested from EFSA: XX euro

I2 Contributions from the applicant: XX euro

I3 Contributions from the partner 1[[2]](#footnote-2): XX euro (If applicable)

Optional incomes:

I4 Financial contributions from public bodies[[3]](#footnote-3): XX euro, from: XX

* requested and already confirmed: XX euro, from: XX
* requested and not yet confirmed: XX euro, from: XX

I5 Income generated by the project: XX euro

Attention: C3 MUST EQUAL TO I1+I2+I3+I4+I5

**If sole applicant:** The legal representative of the applicant confirms that currently does not receive from the European Union budget an operating grant in line with EU Financial Regulation Article 180 2b (grant for the functioning of a body which pursues an aim of general Union interest or has an objec­tive forming part of, and supporting, a Union policy). The applicant is aware that should it already receives an operating grant from the EU budget its indirect costs are not eligible under the present call.

**If consortium:** The legal representative of the applicant, on behalf of the consortium, confirms that none of consortium members currently receives from the European Union budget an operating grant in line with EU Financial Regulation Article 180 2b (grant for the functioning of a body which pursues an aim of general Union interest or has an objec­tive forming part of, and supporting, a Union policy). The consortium is aware that should a member of the consortium already receive an operating grant from the EU budget its indirect costs are not eligible under the present call.

Name of the legal representative of the applicant: ………………………………

Signature: ………………………

Place: ………………….………….

Date: ………………………………

# APPLICATION SUBMISSION COMPLETENESS CHECKLIST

* The below checklist is designed to help the applicant to ensure that all requested documentation is provided to EFSA.
* The application must be submitted in line with guidelines described in the Call for proposals and guide for applicants.
* This checklist should be signed and included in the submitted application.
* Please tick ✓ in the boxes provided if the document is attached to the application.

**The application submission** **must contain one original unbound paper version and one electronic version (CD Rom or USB key)** **of all the following documents:**

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| 🞎 | **THIS CHECKLIST**, completed.  |
| 🞎 | **FULL APPLICATION FORM**, completed and signed |
| 🞎 | **LEGAL ENTITY FORM** (don’t forget to attach the supporting documents to it)to be provided for the applicant (and for each partner in case of consortium) |
| 🞎 | **FINANCIAL IDENTIFICATION FORM** to be provided for the applicant |
| 🞎 | **THE DECLARATION OF HONOUR ON EXCLUSION CRITERIA (section A) -** to be submitted by the applicant (and by each partner in case of consortium) and **ON SELECTION CRITERIA (section B)** – to be submitted by the applicant or by the coordinator in case of consortium  |
| 🞎 | **EVIDENCES REQUIRED FOR SELECTION CRITERIA UNDER SECTION 4.4. OF THE CALL FOR PROPOSAL** (Annexes 5A and or 58 with relevant evidences / list of publications, scientific reports, CV, list of project team member names) |
| 🞎 | **APPLICABLE ONLY IN CASE OF CONSORTIUM:****PARTNERSHIP STATEMENT** - signed by applicant and each partner  |
| 🞎 | **SIMPLIFIED FINANCIAL STATEMENT**  |
| 🞎 | **LETTER OF COMMITMENT** signed by other contributing public sector body. |
| 🞎 | **ESTIMATED BUDGET OF THE PROJECT** |

1. Repeat as many times as there are the partners [↑](#footnote-ref-1)
2. Repeat this line as many times as there are partners. [↑](#footnote-ref-2)
3. Please remember to attach to this Application a Letter of commitment which is mandatory if a public body financially contributes to the project (body other than EFSA, applicant or partners). This letter is to be signed by the contributing public body and it serves to confirm its commitment to financially contribute to the project. [↑](#footnote-ref-3)