

CALL FOR EXPRESSION OF INTEREST FOR
THE POSITION OF MEMBERS OF THE
STAKEHOLDER BUREAU OF THE EUROPEAN
FOOD SAFETY AUTHORITY (EFSA)

Engagement and External Relations (ENREL Unit)



CALL FOR EXPRESSION OF INTEREST FOR THE POSITION OF MEMBERS OF THE STAKEHOLDER BUREAU OF THE EUROPEAN FOOD SAFETY AUTHORITY

To express interest in being nominated, please contact the Stakeholder Bureau Member and Alternate representing your category in due time ahead of the final nomination deadline.

Deadline for the current Stakeholder Bureau Members to send the final nominations to EFSA: 20th April 2023

1. Introduction

According to the [Decision of EFSA's Management Board](#)¹, the Stakeholder Bureau (hereafter referred to as the Bureau) is one of the two permanent mechanisms for EFSA's engagement with stakeholders.

The mandate of Members and Alternate Members of the Bureau shall be for a period of three years, after which a renewal must be launched to select new members. The current Bureau Members² were appointed in 2020, fulfilling the three-year period on this year 2023. This call is intended to renew the list of Bureau Members for the next three-year term. Members and Alternate Members of the Bureau may serve for no longer than two mandates.

2. Scope of interaction

The Bureau shall act as EFSA's advisor on stakeholder engagement and provide its views on the Authority's engagement with stakeholders and on whether EFSA is engaging with stakeholders in a balanced way. The Bureau shall also contribute to the preparation of the annual Forum and monitor the actions EFSA takes as a result of the Forum. The Bureau shall provide input to EFSA at a high level with regards to societal concerns on issues in the Authority's remit.

3. Role and composition of the Stakeholder Bureau

To ensure balance, the Bureau shall be composed of one representative from a registered stakeholder in each of the following seven stakeholder categories:

- Consumers;
- Environmental/health NGOs and/or advocacy groups;

¹ Decision of the Management Board of the European Food Safety Authority on the criteria to register stakeholders and the mechanisms to engage with stakeholders

² All of the current Bureau Members excluding the Member of the category Business and Food Industry who was nominated in the call launched in 2022, after the expiration of the three-year mandate of the previous Member.



- Farmers and primary producers;
- Business and food industry;
- Distributors and HORECA (food service industry preparing and serving food and beverages);
- Associations of practitioners working in fields relevant to EFSA's food Safety and public health remit;
- Academia.

Members and Alternate Members of the Bureau shall act in the interests of the stakeholder category that they represent rather than solely in the interests of the stakeholder organisation that they represent.

In a situation when a selected Bureau member resigns, the nomination process shall be relaunched in order to select a new member to represent their category in the Bureau.

The Bureau shall meet at least once a year. The Bureau shall be chaired by EFSA's Executive Director. The Chair of the EFSA Management Board is invited to attend the annual meeting of the Bureau. Alternate member substitutes for a Bureau Member when the latter is unable to attend Bureau meetings.

4. Selection of the Members of the Stakeholder Bureau

Members of the Bureau can be designated only if the organisation they belong to is on [the list of EFSA's registered stakeholders](#) representing one of the seven stakeholder categories.

As a first step, each of the current Bureau Members is requested to coordinate the nomination of a new member within their category. A Stakeholder interested in being nominated to this call can express interest by sending an email to the current Stakeholder Bureau Member and Alternate representing its category, including stakeholders@efsa.europa.eu in CC.

Each current Stakeholder Bureau Member is requested to submit the final nomination(s) to EFSA on behalf of their category through an EU-SURVEY to be provided by EFSA. The fulfilment of this EU-SURVEY must be done by the 20th of April 2023. If you are interested in being nominated, please consider notifying your representative in due time ahead of the deadline for submission to EFSA. In case a Bureau Member is not in the capacity of submitting the final nomination to EFSA before the deadline, the Alternate Member should perform it.

Once the nomination is submitted, each Stakeholder Bureau Member should send an email to stakeholders@efsa.europa.eu attaching the PDF file(s) of the submitted survey(s) and copying all EFSA Registered Stakeholders from their category for the sake of transparency.

In a situation where more than one nominee is proposed by stakeholders for a certain category, EFSA will facilitate an election process by means of online voting.

5. Transparency requirement

Openness and transparency are fundamental aspects of EFSA and are enshrined as concepts in EFSA's regulatory framework³ and in the [Decision of the Management Board establishing the Bureau](#). The transparency of the work of the Bureau will be made available through the timely announcement of EFSA's upcoming activities related to the Bureau, as well as through the publication of agendas, participant' lists and the outcome of each of the meetings of this platform on the EFSA website. The names of the selected Stakeholder Bureau Members will be made publicly available.

³ Art. 38 of the Regulation (EC) No 178/2002 of the European Parliament and of the Council of 28 January 2002 laying down the general principles and requirements of food law, establishing the European Food Safety Authority and laying down procedures in matters of food safety